



# Telehealth Informed Consent Checklist

Use this checklist as a guide when creating your telehealth informed consent forms

- Check your state's documentation requirements at CCHPCA.
- Include the definition & benefits of telehealth to the client.
- Provide details of steps should technology failure occur.
- Include client identification, therapist identification, and the therapist's credentials.
- Include details on security measures taken during the use of telehealth services as well as risks.
- Define the service being delivered, along with risks and ethical considerations.
- Include emergency procedures the client should follow should the therapist become unavailable.
- Explain how, and for how long, electronic records are kept and protected.
- Inform client of possible modification of telehealth sessions and plans.
- List any third-party websites or services that might be used for telehealth services.
- Obtain client's consent for telehealth services.